

## 2009 MANUFACTURED HOME INSTALLATION CERTIFICATION AND LICENSING CLASS SCHEDULE

Any individual engaged in the business of the installation of manufactured dwellings or assisting in the installation of manufactured dwellings (including skirting) must be licensed with the Building Codes Division (BCD). In addition, individuals who perform inspections of manufactured dwelling installations for local jurisdictions must be certified by BCD.

To become licensed as a manufactured dwelling installer, limited installer, limited skirting installer, or certified as a manufactured home installation inspector, you must attend a four-hour class and pass a written examination (limited installers and limited skirting installers do not need to take the test).

You must submit your application with the fee for the appropriate license or certification. The application forms are on our website ([www.bcd.oregon.gov](http://www.bcd.oregon.gov)). An inspector applicant will use Form 440-2520 and a license applicant will use Form 440-2501. The application also serves as your class registration. You must indicate on the application the date of the class you choose to attend. The fee for the class is included in the application fee. The application must be submitted to BCD 10 days prior to the date of the class.

You must preorder the Manufactured Dwelling and Park Specialty Code book to bring to the class. You can order the codebook by calling the Oregon Manufactured Home Association at 503-364-2470. You should familiarize yourself with the code prior to the class, as instruction time will not allow full coverage of the contents. Oregon Statute (ORS Chapter 446) and Oregon Administrative Rule (OAR 918-500 through OAR 918-520) can also be located on our website. The statutes and rules will be available at the class but you must bring the Manufactured Dwelling and Park Specialty Code book to the class. If you have any questions about the class please call 503-378-5975.

Classes will be held at the Building Codes Division, Room A, 1535 Edgewater Street NW, Salem, OR 97309. Registration is at 7:30 am with the class starting at 8:00 am. Lunch break will be from 12:00 to 1:00. Lunch is not provided but there are several eateries nearby. Testing will begin at 1:00 pm.

Class dates for 2009 are as follows:

January 27    February 24    March 24    April 28    May 27    June 23

July 28    August 25    September 23    October 27    November 24    December 22