



Request for Boiler/Pressure Vessel Permit for Installation, Alteration, or Repair

Department of Consumer and Business Services
Building Codes Division • Boiler Section
 1535 Edgewater NW, Salem, OR
 Mailing address: P.O. Box 14470, Salem, OR 97309-0404
 503-373-7538, Fax: 503-378-4101
 Web: bcd.oregon.gov

Mail payment to:
 DCBS – Fiscal Services
 P.O. Box 14610
 Salem, OR 97309-0445

DEPARTMENT USE ONLY	
Permit no.:	
<input type="checkbox"/> Accepted	<input type="checkbox"/> Denied
Date:	By:

APPLICANT INFORMATION

Applicant's business name: _____

Address 1: _____ Address 2: _____

City: _____ State: _____ ZIP: _____

Phone: - - - - - Fax: - - - - - E-mail: _____

Boiler/pressure vessel contractor business license no.: _____ R stamp no.: _____

Construction Contractors Board registration no.: _____ O stamp no.: _____

List names and Oregon license numbers below of *all* Class 1 through Class 6 mechanics who will perform work on this project.
 (Attach additional sheets, if necessary.)

Name	License number

OWNER/USER INFORMATION

Owner's name: _____ Phone: - - - - -

Address and vessel location: _____

City: _____ ZIP: _____ Commercial Residential

INSTALLATION, ALTERATION, OR REPAIR INFORMATION

Check all that apply. (If altered, submit drawings/calculations.)

Type of work: Boiler Pressure vessel Beverage service tank Job start date: _____
 Install Repair Alter Weld Non-weld

Description of vessel: _____ NB/State number: _____

Size and length of piping: _____

Describe nature of work (attach additional sheets if necessary): _____

Applicant's name (print): _____ Signature: _____ Date: _____

Permit fee: For the appropriate fee, see instructions on Page 2. Failure to determine the appropriated fee may result in processing delays. **Permit fees are nonrefundable.**

	Fiscal code	plus 12% surcharge =	Surcharge code	Total each
<input type="checkbox"/> Boiler, state-inspected site	\$175 70311/1195	\$21 70311/1291	\$196.00	
<input type="checkbox"/> Pressure vessel, state-inspected site	\$125 70311/1195	\$15 70311/1291	\$140.00	
<input type="checkbox"/> Boiler or pressure vessel, insurance-inspected site	\$40 70311/1195	\$4.80 70311/1291	\$44.80	
<input type="checkbox"/> Beverage service tank, over 5 cubic feet in volume	\$50 70311/1195	\$6 70311/1291	\$56.00	

Secure fax for credit card payments: 503-947-2333

If paying by credit card, applicant must sign credit card information box.

Make check or money order payable to Department of Consumer and Business Services. Do not send cash.

<input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> Discover	Phone: _____
Credit card number _____	Expiration date _____
Name of cardholder as shown on credit card _____	
Cardholder signature _____	\$ _____ Amount

DCBS FISCAL USE ONLY

PERMIT REQUIREMENTS

No person may install, alter, or repair a boiler or pressure vessel without **first** obtaining a permit from BCD.

In case of an emergency, a permit is not required in advance of boiler or pressure vessel installations or repairs, as long as a *Request for Boiler/Pressure Vessel Permit for Installation, Alteration or Repair* is submitted to BCD within five days after starting the emergency work. The chief boiler inspector **MUST** immediately be notified at 503-559-0843 when there is the need for emergency work. An emergency is defined as “an unplanned circumstance requiring immediate repair, installation, replacement, or shutdown because of risk to health, life, or property.”

The acceptance of a permit application by Building Codes Division (BCD) does not signify that the installation, repair, or alteration is approved. The authorized inspector must approve all installations, alterations, or repairs.

Installations, alterations, or repairs must be completed according to the Oregon Boiler Specialty Code.

No person may engage in the business of installing, altering, or repairing boilers or pressure vessels without a valid boiler business license issued by BCD (ORS 480.630).

No person may, as the employee of a boiler business, install, alter, or repair a boiler or pressure vessel without obtaining a boiler trade license from BCD (ORS 480.630).

Any boiler or pressure vessel that is installed, repaired, or altered without a license is considered an unauthorized installation, repair, or alteration — unsafe to operate until all code requirements have been met.

Violations of licensing requirements can result in the assessment of civil penalties of up to \$5,000 for each violation (ORS 480.670 and ORS 455.895).

INSTRUCTIONS

Installation permits: To determine whether the site is a state-inspected site or an insurance-inspected site, go to www.bcd.oregon.gov and click on the Boiler and Pressure Vessel link under Code Programs, then click on the [State/Insurance Inspection Coverage?](#) link.

Alteration/repair permits: Contact the boiler program at 503-373-7538 or e-mail bcdboiler@cbs.state.or.us.