

FINAL
State of Oregon

**Manufactured Structures and Parks
Advisory Board**

Regular meeting minutes

March 8, 2007

Members present: Bill Eames, Chairman
John Caul
Sandi Kadash
Jeff Payne

Members absent: Bill Peterson, Vice-chairman
Michael Erb
Wallace Fort
Charles Lynch
Bob Netter
Bob Schriever

Staff present: Andrea Simmons, policy and technical services manager
Mark Campion, board secretary
Jim Denno, statewide inspection manager
Roseanne Nelson, enforcement and licensing assistant manager
Albert Endres, manufactured structures program chief
Richard Baumann, policy analyst
Celina Patterson, policy analyst
Monte Taylor, leadworker/RV inspector
Marianne Manning, rules coordinator

Guests present: Don Miner, Oregon Manufactured Housing Association (OMHA)
Steven McKinley, McKinley Service Company
Al Rust, Department of Energy

I. Board business

A. Call to order

Chairman Bill Eames called the Manufactured Structures and Parks Advisory Board to order at 9:30 a.m. The meeting was held at Building Codes Division, Conference Room "A," 1535 Edgewater Street NW, Salem, Oregon. Chairman Eames noted that no action would be taken during the meeting due to a lack of quorum.

B. Roll call

Wallace Fort was absent, unexcused. Michael Erb, Chuck Lynch, Bob Netter, Bill Peterson and Bob Schreiver were absent, excused.

C. Approval of agenda and order of business

Chairman Eames **RULED** the agenda approved.

D. Approval of the regular meeting minutes of September 13, 2006

Chairman Eames **RULED** the minutes of September 13, 2006 approved.

E. Date of the next regularly scheduled meeting

September 13, 2007

II. Public comment – None

III. Reports

A. Building Codes Division Administrator's Report

Video streaming: Andrea Simmons, manager of policy and technical services, reported that this will be the first meeting of the Manufactured Structures and Parks Advisory Board to be broadcast live to the division's website. She noted that video broadcasting would provide Oregonians better access to public meetings. Board meetings are [broadcasted live](#) and are also [archived](#) on each board's public notice and agenda page on the division's website.

B. Legislative update

Manager Simmons distributed and discussed a [summary of priority bills](#) introduced to the House and Senate and being tracked by the division. Manager Simmons indicated that the bills the division are tracking may be viewed on the [division Web site](#) as well as on the [Legislative Web site](#).

House Bill 2219: Clarifies terminology related to certain licensing and examination fees.

House Bill 2233: Relates to liens on tax deferred properties.

House Bill 2405: Expands the division's electronic permitting program to allow local governments to offer a full range of building department services through a one-stop Web site.

Senate Bill 192: Makes changes to enforcement authority.

Senate Bill 193: Addresses changes to the boiler program regarding inspection requirements.

Senate Bill 440: Expands information to be included on manufactured structure ownership documents. Requires that notice of manufactured structures sale provided to county assessor be accompanied by documentation of tax payment. This bill has currently passed the Senate.

Ms. Simmons answered questions from the board about these bills.

C. Program update

Albert Endres, program chief for manufactured structures and parks, provided an update on the adoption of the 2008 Oregon Manufactured Dwelling and Parks Specialty Code. He indicated that proposed code amendments will be accepted from June 15 to August 1, 2007. A Code Review Committee will be formed and meetings will begin in August 2007. The code is expected to become effective April 1, 2008.

Manufactured home production is at its lowest levels in a number of years. Statistics from 2006 show a 9% decrease from the previous year. Production of manufactured homes in 2006 was a little over 12,000, down from an annual high of 25,000 in the mid-1990s. Also, manufactured homes built and placed in Oregon, and manufactured homes built out of state and landed here, totaled 2,230, the lowest number on record. The budget for the biennium appears to be stable.

There are half a dozen recreational vehicle manufacturers shipping into Oregon for the first time. The recreational industry is predicted to remain stable.

Implementation of national HUD programs pertaining to installation, consumer resolution and national licensing has been delayed. National code programs will not effect the state of Oregon, as long as Oregon's minimum requirements meet or exceed national code requirements.

IV. Communications

A. Update on the 2008 Oregon Manufactured Dwelling and Parks Specialty Code adoption process

Richard Baumann, policy analyst, indicated that additional notice to the public and interested parties would be made regarding the code adoption process and accepting proposed code changes. Mr. Baumann noted that persons interested in serving on the Code Review Committee should contact either Mr. Endres or himself.

B. Division of Finance and Corporate Securities licensing and regulation of manufactured home dealers

Albert Endres provided an information update regarding the Division of Finance and Corporate Securities (DFCS) assuming responsibility for the licensing and regulation of manufactured home dealers from the Building Codes Division (BCD). BCD will continue to regulate manufactured home construction and maintain records of manufactured home ownership.

V. Appeals - None

VI. Unfinished business – None

VII. New business – None

VIII. Announcements – None

IX. Adjournment

Chairman Bill Eames adjourned the meeting at 9:58 a.m.

Respectfully submitted by,

Marianne Manning
Boards Coordinator