

**AGENDA  
ITEM  
VI.**

**STATE OF OREGON**

**MEMORANDUM**

**BUILDING CODES DIVISION**

**AUGUST 30, 2005**

**TO:** BOARD OF BOILER RULES

**FROM:** TERRY SWISHER, BOILER & PRESSURE VESSEL PROGRAM MANAGER

**SUBJECT:** INDUSTRIAL TRAINING UNLIMITED ("ITU") BOILER & PRESSURE VESSEL CONTINUING EDUCATION PROVIDER APPLICATION (ON-LINE)

**ACTION REQUESTED:** Board approval of task force committee's recommendation.

**HISTORY:** On December 2, 2003, the Board of Boiler Rules approved ITU's on-line course for a trial period. After the trial period ended, ITU submitted an application for the calendar year, July 1, 2005 to June 30, 2006.

Between April and June 2005, the Division and the Board's continuing education task force committee reviewed ITU's proposal. On June 20, 2005, the task force reviewed ITU's completed application and recommended approval to the Board, conditioned on receipt of Michael McTeigue's instructor application. Attached is the application and supporting documents.

**DISCUSSION/ALTERNATIVES:**

1. Approve ITU's continuing education on-line course and instructor
2. Disapprove ITU's continuing education on-line course and instructor

**RECOMMENDATION:** The task force committee recommends that the Board approve ITU's continuing education on-line course and instructor.